

Directives for the Registration of Construction Professionals and Contractors(Amended) (Directive No. 718/2021)



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Ministry of Urban Development and
Construction

February 18, 2021

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P R E A M B L E

Whereas, it is essential to safeguard the interest of the public at large and that of the government by regulating the participation of the persons and other legal entities engaged in the field of construction by setting certain rules and standards to be observed for purposes of safety, quality works and efficiency:

Whereas, construction plays a key role in the national economic development:

Whereas, the private construction sector can play a role in this national endeavor:

Whereas, to determine the capacity and extent of participation of the private sector it is necessary to know the available manpower and field of specialization of the individuals and firms in view of overall planning:

Now, therefore, the Ministry of Works and Urban Development, in accordance with the powers and duties conferred on it by the definition of powers and duties of the Executive Organs of the Federal Democratic Republic of Ethiopia Proclamation No.691/2005 and Ethiopian Building Proclamation No. 624/2009 " License private construction contractors; Determine their standards and supervise their activity; register engineers, architects, surveyors and other construction professionals according to their qualification, " Has hereby issued these amended Directives for the Registration of Construction Professionals and Contractors.

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PART One General

1. Short Title

This Directive may be cited as the "Amended Directives for the registration of Construction Professionals and Contractors No. 718/2021

2. Definition:

In these Directives unless the context requires otherwise:

- 1) The "Ministry" and the "Minister" means the Ministry and the Minister of Urban Development & Construction respectively;
- 2) "Applicant" means any construction professional or contractor who has applied to the Ministry for Registration;
- 3) "Constructions Professionals" Means those specified in Part 2 of these Directives;
- 4) "Project" Means construction projects;
- 5) The "Register" Means the record containing entries of the names of the construction Professionals and Contractors who are qualified to be registered as provided for in these Directives;
- 6) "Contractor" means a juridical person who is registered and issued with a work permit by the relevant authority as a contractor;
- 7) "Building contractor" means a juridical person who is registered and issued with a work permit by the relevant authority as a Building contractor;
- 8) "Road contractor" means a juridical person who is registered and issued with a work permit by the relevant authority as a Road contractor;
- 9) "General contractor" means a juridical person who is registered and issued with a work permit by the relevant authority as general contractor;
- 10) "Construction" means the construction of a building or Road or other civil works which includes the modification and alteration of its use;
- 11) "Relevant" means applicant's involvement in undertakings related to the field applied for, size of projects handled by applicant in the practice of his or her profession: Whether he or she practiced independently or under the supervision of other professionals etc.
- 12) "Person" means any natural or juridical person;

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- 12) "Person" means any natural or juridical person;

3. Scope of Application

This Directive shall apply to Contractors who registered as a contractor in the ministry and involved in Federal and Regional Financed Projects,

4. Establishment of the Registration committee

The registration committees hereafter referred to as the committee is here by established by the Construction Industry Development and Regulatory bureau of the ministry to handle matters falling under this guidelines for the registration of construction professionals and contractors

5. Composition of the committee

The committee shall be composed of:

- a/ Head of the registration of Contractors, Professionals and Construction Equipment department of the ministry Chairman;
- b/ Team leader of the licensing and registration division member and secretary
- c/ Two others appointed by head of construction works coordinating bureau of the ministry members;

6. Meetings of the Committee

- 1) The committee shall meet at least once in a week;
- 2) There shall be a quorum when the majority are present;
- 3) Decisions are passed by majority vote and in case of tie, the chairman shall have a casting vote;
- 4) The secretary shall keep the records of the committee deliberations and of all matters related to this registration;
- 5) Meeting shall be convened by the chairman at appropriate time and place.
- 6) If as consequence of the absence of the chairman the committee is unable to meet for two consecutive scheduled time, up on being informed of same by the secretary head of construction works coordinating bureau of the ministry will appoint a person to act as a chairman

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7. Powers and duties of the committee

- 1) The committee shall accept all applications of contractors and Professionals submitted of the ministry for registration and upgrading through the licensing and registration team and shall examine such applications as objectively as possible on the basis of the requirements specified in these guidelines.
- 2) The committee having examined the application may decide that the applicant may register or upgraded his or her license or may reject the application.
- 3) Whenever an application is accepted by the committee it shall submit its recommendation to the construction works of coordinating bureau of the ministry for approval.
- 4) Construction Industry Development and Regulatory bureau of the ministry may approve such recommendation or may direct the committee in writing to reconsider the application in view of the reasons he indicated.
- 5) The committee shall act on discrepancies or evidences of unsatisfactory performance of a registered party and shall bring the matter to the attention of the construction works & coordinating bureau of the ministry.

8. Registration

- 1) Any natural or juridical person who satisfies the requirements specified in this Directives may file an application with the Ministry to be registered and to have his hers or its name entered in the Register.
- 2) The application shall be submitted either in **FORM No.1** or **FORM No.2**.
- 3) All Construction professionals and contractors desiring to carry out activity related to construction works are required to register with the Ministry in accordance with these Directives;
- 4) All foreign construction professionals and contractors who may undertake any activity related to construction works in Ethiopia are also obliged to register with the Ministry though such undertakings may be for a definite duration of time and under special agreement with a government organization. All foreign contractors can be registered as General Contractors class one only;

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- 5) The Secretary shall keep an up-to-date register of all persons registered with the Ministry in accordance with these Directives;
- 6) Every person whose name is entered in the register shall keep the Licensing and Registration team promptly informed on any change i.e. the particulars listed in his application and the secretary shall amend the Register accordingly.

9. Certificate of Registration

- 1) Any natural or juridical person, who, according to the examination of the committee, has satisfied the requirements under these guidelines, shall be entitled to have his, her or its name entered in the Register and to hold certificate of Registration.
- 2) The Certificate of Registration shall contain:
 - a) Full name of the registered applicant and name of firm;
 - b) His, her or its business address;
 - c) Category and grade or professional classification and specialized fields;
 - d) Date of first registration;
 - e) Dates of all subsequent renewals;
 - f) Full name and photograph of the Technical manager;
- 3) The certificate of registration shall bear the seal of the Ministry and being serially numbered, shall be signed by the committee chairman.
- 4) In the event a certificate is lost or destroyed and such a loss or destruction is proved to the satisfaction of the committee, a duplicate of such registration certificate may be issued to the holder upon payment of twenty (20) Birr for professionals and thirty (30) Birr for contractors.

10. Rejection of Application

The committee shall reject an application for registration on any one of the following grounds:

- 1) Has been adjudged by a court of competent jurisdiction to be of unsound mind,
or

- 5) The Secretary shall keep an up-to-date register of all persons registered with the Ministry in accordance with these Directives;
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- 2) Has been convicted by court of competent jurisdiction, whether in Ethiopia or elsewhere, of any offense involving fraud or dishonesty, or
- 3) Is found unfit to satisfactorily carry on business by reason of his physical or mental disability as may be certified by a competent physician.
- 4) Does not fulfill the specified requirements in this Directives.

11. Renewal of Registration

- 1) Registration of construction professionals may be valid for a period of two calendar years beginning from the year of such registration and may be renewal for every two successive calendar years.
- 2) Registration of Contractors shall be valid for a period of one calendar year beginning from the year of such registration and may be renewed every calendar year thereafter.
- 3) No registration may be renewed unless the person seeking renewal has complied with the requirements for registration set out herein.
- 4) Persons applying for renewal within three years after the expiry date of their certificate of registration may renew their certificate upon payment of the arrears plus 50% of renewal fee for the period not renewed.
- 5) Any registration that is not renewed within three years of its expiry date shall be deemed to be canceled automatically.
- 6) Application for renewal or upgrading shall be made in **FORM No.3**

12 Suspension of Registration Certificate

A registration certificate may be suspended by the committee if its holder:

- 1) Shows misconduct or gross negligence in matters related to his professional practice: or
- 2) Employ Government employees without requiring them release of employment: or
- 3) Fails to abide by the requirements in this Directives and Rules & Regulations which may be issued by the Ministry from time to time.
- 4) On Suspension, the certificate shall be returned forth with to the office which issued it.

13. Cancellation or revocation of certificate

A certificate of registration shall be canceled or revoked as the case may be:-

- 2) Has been convicted by court of competent jurisdiction, whether in Ethiopia or elsewhere, of any offense involving fraud or dishonesty, or
- 3) Is found unfit to satisfactorily carry on business by reason of his physical or mental disability as may be certified by a competent physician.
- 4) Does not fulfill the specified requirements in this Directives.

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13. Cancellation or revocation of certificate

A certificate of registration shall be canceled or revoked as the case may be:-

- 1) When the registered person dies, is incapacitated, quits the business or fails to comply with the requirements in this Directives, is not renewed within three years of its expiry date shall be deemed to be canceled automatically or other Rules and Regulations which may be issued by the Ministry from time to time;
- 2) When measures taken by the government are incompatible with the registration;
- 3) When registered juridical person is bankrupt or dissolved.

14. Hearing

- 1) Upon receipt of notification of the rejection of their application, or suspension, cancellation or revocation of their certificates of registration applicants or registered person may within thirty (30) days from the date of receipt of the said notification, appear before the committee in defense of their application;
- 2) The committee shall fix the place and time of hearing and shall give adequate notice thereof to the concerned applicant;
- 3) If the applicant fails to defend his, her or its application within the prescribed thirty (30) days, hearing shall take place;
- 4) Having heard the defense of the applicant, the committee shall submit its decisions in writing to the Construction Industry development and Regulatory bureau head of his approval or views thereon.

15. Representation

Individuals and juridical persons registered or to be registered may be represented by legally authorized individuals.

16. Transfer

If the bearer of a contractor's certificate of registration if incapacitated or dies, then the certificate is eligible for transfer to the legal inheritor provided the inheritor fulfills the requirements of these Directives.

17. Follow-up

The Licensing and Registration team in the Contractors, Professionals and Construction Equipment Registration Department of the Ministry shall be responsible to follow-up the decision of the committee that each registered person under these guidelines is operating legally and efficiently in accordance with the requirements under which his, hers or its certificate of registration is issued.

- 1) When the registered person dies, is incapacitated, quits the business or fails to comply with the requirements in this Directives, is not renewed within three years of its expiry date shall be deemed to be canceled automatically or other Rules and Regulations which may be issued by the Ministry from time to time;
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PART Two

REGISTRATION OF CONSTRUCTION PROFESSIONALS

18. The registration of Construction Professionals

- 1) The registration of Construction Professionals refers to the following graduates and professionals:
 - a. Civil Engineers
 - b. Architects
 - c. Associate Engineers (building or civil)
 - d. Engineering Aides (building or Civil)
- 2) The requirement for Education and experience and the scope of professional engagement for each professional are given herein and registration in the field of construction may be effective as follows:-

19. Graduate Engineers and Architect

1) Education

Applicant must hold at least B.Sc degree in Architecture or the equivalent qualification in an approved course in architecture of the respective profession from a recognized university or similar institution;

2) Experience

Applicant may have up to five years experience relevant to the field applied for. However, lack of it does not disqualify him from this registration;

3) Professional Engagements

Applicant may be engaged either part – time or full – time in construction works of all categories of projects.

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- 2) The requirement for Education and experience and the scope of professional engagement for each professional are given herein and registration in the field of construction may be effective as follows:-

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1) Education

Applicant must hold at least B.Sc degree in Architecture or the equivalent qualification in an approved course in architecture of the respective profession from a recognized university or similar institution;

2) Experience

Applicant may have up to five years experience relevant to the field applied for. However, lack of it does not disqualify him from this registration;

3) Professional Engagements

Applicant may be engaged either part – time or full – time in construction works of all categories of projects.

20. Professional Engineers and Architects

1) Education

Applicant must hold at least a Bsc Degree or the equivalent qualifications in an approved course, in architecture or engineering from a recognized university or similar institutions.

2) Experience

Applicant shall submit satisfactory evidence of not less than five years of relevant experience in the field of construction, acquired after graduation.

3) Professional Engagements

Applicant must be engaged full - time in responsible positions in civil construction works such as building, transport, dams, ports, etc

21. Graduate Associate Engineer

1) Education

Applicant must hold a diploma or the equivalent qualification in an approved course in Building or Civil Engineering from a recognized university or similar institution.

2) Experience

Applicant may have up to seven years of relevant experience in Building or Civil Engineering construction works. However, lack of it does not disqualify him from this registration.

3) Professional Engagements

Applicant may be engaged either part - time or full - time in building or civil engineering construction works.

22. Associate Engineer

1) Education

Applicant must hold a diploma or the equivalent qualification in an approved course in Building or Civil Engineering from a recognized university or similar institution.

2) Experience

Applicant shall submit satisfactory evidence of not less than seven years of relevant experience in Civil Construction Works, acquired after graduation.

3) Professional Engagements

Applicant must engaged full – time in responsible positions in civil construction works.

23. Graduate Engineering Aides

1) Education

Applicant must hold a technical school certificate or the equivalent from similar institutions.

2) Experience

Applicant may have up to seven years of relevant experience in fields of construction, acquired after obtaining his or her certificate. However, lack of it does not disqualify him or her from this registration.

3) Professional Engagements

Applicant may be engaged either part – time or full – time in civil construction works.

24. Engineering Aides

1) Education

Applicant must hold a technical school certificate or the equivalent from a similar institution.

2) Experience

Applicant shall submit satisfactory evidence of not less than seven years of relevant experience in fields of construction, acquired after obtaining his or her certificate.

2) Experience

Applicant shall submit satisfactory evidence of not less than seven years of relevant experience in Civil Construction Works, acquired after graduation.

3) Professional Engagements

Applicant must engaged full – time in responsible positions in civil construction works.

23. Graduate Engineering Aides

1) Education

Applicant must hold a technical school certificate or the equivalent from similar institutions.

2) Experience

Applicant may have up to seven years of relevant experience in fields of construction, acquired after obtaining his or her certificate. However, lack of it does not disqualify him or her from this registration.

3) Professional Engagements

Applicant may be engaged either part – time or full – time in civil construction works.

24. Engineering Aides

1) Education

Applicant must hold a technical school certificate or the equivalent from a similar institution.

2) Experience

Applicant shall submit satisfactory evidence of not less than seven years of relevant experience in fields of construction, acquired after obtaining his or her certificate.

3) Professional Engagements

a/ Applicant must be engaged in responsible in civil construction works.

b/ Professional Engineers, Associate Engineers, Junior Associate technologists and Engineering Aides are further categorized based on their experience and these different states of professions are shown in *SCHEDULE 1* to be done accordingly.

25 Registration Fees for Professionals

Graduate and Professional Engineers and Architects		Graduates, Associate Engineers and Engineering Aides	
Registration	Renewal Every Two Years	Registration	Renewal Every Two Years
500 Birr	250 Birr	500 Birr	250 Birr



3) Professional Engagements

a/ Applicant must be engaged in responsible in civil construction works.

b/ Professional Engineers, Associate Engineers, Junior Associate technologists and Engineering Aides are further categorized based on their experience and these different states of professions are shown in *SCHEDULE 1* to be done accordingly.

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Graduate and Professional Engineers and Architects		Graduates, Associate Engineers and Engineering Aides	
Registration	Renewal Every Two Years	Registration	Renewal Every Two Years
500 Birr	250 Birr	500 Birr	250 Birr



PART 3

REGISTRATION OF CONTRACTORS

26. Licensing

- 1) The contractors registering under these Directives are required to register first with the Ministry of Trade in accordance with the commercial code of Ethiopia and related directives of the Ministry;
- 2) To this effect, each applicant shall submit a photocopy of such registration certificate to this Ministry before being licensed as a construction contractor.
- 3) Application for registration as a contractor in accordance with these Directives may be submitted in one of the following categories;
 - a/ "GC" General Contractors ... Contractors who are qualified to undertake a variety of construction works such as building, roads railways bridges, airports, and dams. Etc.
 - b/ "BC" Building contractors ... Contractors who are qualified to undertake building construction and related works.
 - c/ "RC" Road Contractors ... Contractors who are qualified to undertake construction of roads and other related works.
 - d/ "SC" Specialized Contractors ... These are contractors who are qualified to undertake construction activities in specialized fields;
- 4) Application for registration as a Special contractor in accordance with these Directives may be submitted in one of the following categories;
 - a/ Electro - Mechanical (SC - EM)

Contractors who are qualified to undertake electro-mechanical installation works such as electrical installation, lift and machine erection, boiler and pump installation, ventilation, air conditioning and related works.
 - b/ Painting and Decorations (SC - PD)

Contractors who are qualified to undertake specialized works such as painting, wall papering, curtain works, ceiling and wall decorations, neon and other forms of advertising etc.

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 - b/ "BC" Building contractors ... Contractors who are qualified to undertake building construction and related works.
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 - d/ "SC" Specialized Contractors ... These are contractors who are qualified to undertake construction activities in specialized fields;
- 4) Application for registration as a Special contractor in accordance with these Directives may be submitted in one of the following categories;
 - a/ Electro - Mechanical (SC - EM)

Contractors who are qualified to undertake electro-mechanical installation works such as electrical installation, lift and machine erection, boiler and pump installation, ventilation, air conditioning and related works.
 - b/ Painting and Decorations (SC - PD)

Contractors who are qualified to undertake specialized works such as painting, wall papering, curtain works, ceiling and wall decorations, neon and other forms of advertising etc.

c/ Sanitary Installation (SC - SI)

Contractors who are qualified to undertake sanitary installation works such as interior Plumbing, installation of water tanks, installation of water pumps, fixing of sanitary wares and other related activities.

d) Wood and Metal Works (SC - WM)

Contractors who are qualified to undertake wood and metal works such as Fabrication and Installation of wooden doors, windows, built-in cupboards, shelves wooden partition walls, glassing works, etc and Fabrication and installation of metal doors, windows, steel trusses, form works, water, tanks etc..

e) Landscaping (SC - LS)

Contractors who are qualified to undertake Landscaping and other related activities.

27. Grades

- 1) Contractors of categories "GC", "BC" and "RC" may register in one of the following grades based on the construction costs of project.

Categories	Grade	Construction Cost (Birr)		
		GC	BC	RC
(GC,BC,RC)	1	Above 210,000,000	Above 300,000,000	Above 350,000,000
(GC,BC,RC)	2	Up to 210,000,000	Up to 300,000,000	Up to 350,000,000
(GC,BC,RC)	3	Up to 160,000,000	Up to 225,000,000	Up to 270,000,000
(GC,BC,RC)	4	Up to 110,000,000	Up to 154,000,000	Up to 185,000,000
(GC,BC,RC)	5	Up to 54,000,000	Up to 76,000,000	Up to 100,000,000
(GC,BC,RC)	6	Up to 27,000,000	Up to 38,000,000	Up to 45,000,000
(GC,BC,RC)	7	Up to 11,000,000	Up to 15,000,000	Up to 18,000,000
(GC,BC,RC)	8	Up to 5,400,000	Up to 7,500,000	Up to 9,000,000
(GC,BC,RC)	9	Up to 3,000,000	Up to 4,200,000	Up to 5,000,000
(GC,BC,RC)	10	Up to 1,000,000	Up to 1,500,000	Up to 1,800,000

c/ Sanitary Installation (SC - SI)

Contractors who are qualified to undertake sanitary installation works such as interior Plumbing, installation of water tanks, installation of water pumps, fixing of sanitary wares and other related activities.

d) Wood and Metal Works (SC - WM)

Contractors who are qualified to undertake wood and metal works such as Fabrication and Installation of wooden doors, windows, built-in cupboards, shelves wooden partition walls, glassing works, etc and Fabrication and installation of metal doors, windows, steel trusses, form works, water, tanks etc..

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Contractors who are qualified to undertake Landscaping and other related activities.

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(GC,BC,RC)	5	Up to 54,000,000	Up to 76,000,000	Up to 100,000,000
(GC,BC,RC)	6	Up to 27,000,000	Up to 38,000,000	Up to 45,000,000
(GC,BC,RC)	7	Up to 11,000,000	Up to 15,000,000	Up to 18,000,000
(GC,BC,RC)	8	Up to 5,400,000	Up to 7,500,000	Up to 9,000,000
(GC,BC,RC)	9	Up to 3,000,000	Up to 4,200,000	Up to 5,000,000
(GC,BC,RC)	10	Up to 1,000,000	Up to 1,500,000	Up to 1,800,000

2) Notwithstanding of the provision of sub article 25 (1);

- a/ Contractors of category of BC 10 to 7 are not permitted to build above Two floors;
- b/ Contractors of category of BC 6 and 5 are not permitted to build above eight floor;
- c/ Contractors of category of BC 4 to 2 are not permitted to build above Twelve floor;
- d/ The information relating to Grades of contractors referred to in sub article (1), (2) and (3) of this article shall includes basements;

3) Exceptions for Civil Servants;

- a/ Professional engineers & Architects 10 Years of service
- b/ Associate Engineers 12 Years of service
- c/ Engineering Aides 15 Years of service
- d/ Construction superintendents with Special Training in engineering works
18 Years of service

4) Exceptions for Contractors;

- a/ With sufficient experience in construction works, with proper release from their employers and who wish to be contractors, may initially be registered as construction contractors in Grade 6 & in Grade 7, in one of the categories for which they are qualified, without manpower and equipment requirements. However once they are registered as contractors, they will have to provide sufficient manpower and equipment for the project they undertake to successfully complete the work in accordance with the terms of their contract. For upgrading they will have to meet all requirements in these Guidelines specified for the requested Grade.
- b/ In the sub - clause 4(a) case General contractor is classified as General Contractor A (GC) – Contractors who are qualified to under take any construction works, General Contractor B (BRC) – Contractors who are qualified to under take all Building and Road construction works, General Contractor C (RWC) – Contractors who are qualified to under take a construction of only Roads and Water Sector works, General Contractor D (BWC) – Contractors who are qualified to under take a construction of only Building and Water Sector works,

2) Notwithstanding of the provision of sub article 25 (1);

- a/ Contractors of category of BC 10 to 7 are not permitted to build above Two floors;
- b/ Contractors of category of BC 6 and 5 are not permitted to build above eight floor;
- c/ Contractors of category of BC 4 to 2 are not permitted to build above Twelve floor;
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- b/ In the sub - clause 4(a) case General contractor is classified as General Contractor A (GC) – Contractors who are qualified to under take any construction works, General Contractor B (BRC) – Contractors who are qualified to under take all Building and Road construction works, General Contractor C (RWC) – Contractors who are qualified to under take a construction of only Roads and Water Sector works, General Contractor D (BWC) – Contractors who are qualified to under take a construction of only Building and Water Sector works,

and Water works contractor (WWC) who are qualified to under take water work constructions.

- 5) Contractors of Category "SC" register in one of the following grades based on the cost of construction or installation of the specialized trades.

Category	Grade	Construction Cost (Birr)		
		BC	RC	GC
GC,BC,RC	1	Above 54,000,000	Above 76,000,000	Above 100,000,000
GC,BC,RC	2	Up to 27,000,000	Up to 37,800,000	Up to 45,000,000
GC,BC,RC	3	Up to 11,000,000	Up to 15,000,000	Up to 18,000,000
GC,BC,RC	4	Up to 5,400,000	Up to 7,600,000	Up to 9,000,000
GC,BC,RC	5	Up to 3,000,000	Up to 4,200,000	Up to 5,000,000
GC,BC,RC	6	Up to 1,100,000	Up to 1,500,000	Up to 2,000,000

28. Experience and qualification Requirements

1/ Applicant and/or Technical Manager

An applicant and/or his technical manager, for registration as a contractor under these Guidelines, shall have the experience and qualification listed here below.

2/ Staff Requirements

- When a contractor registered under these Directives, the work permit license shall be given under the name of the Technical Manager in which case both the owner and Technical Managers' name shall be listed on the identification;
- For grades 1 and 2 the general or technical manager shall be a registered Professional Engineer IV (PE IV).
- For grades 3 and 4 the general or technical manager shall be a registered Associate Engineer IV (AEIV) or Professional Engineer III (PEIII) for Grades

(RC or BC) the general manager or ~~technical manager~~ shall be registered Associate Engineer III (AEIII).

d/ For grade 5(GC) the general or ~~technical manager~~ shall be registered professional Engineer (PEII) or Associate Engineer III.

e/ For grade 6 (GC) general manager or ~~technical manager~~ shall be a registered Associate Engineer (AEII) or Professional Engineer I(PEI)

f/ For grade 7 and 8 the general or technical manager shall be a registered Engineering Aids or construction superintendent with 18 years of relevant experience.

g/ For grades 9 and 10 the applicant shall be able to read, understand and interpret blue prints and should have at least seven years of practical experience in construction works, or should be Graduate Engineer or Graduate Associate Engineer with at least two years of construction experience, or should be Graduate Engineering Aide with 4 years of construction experience.

3/ Staff Requirement Chart

	Grade	Required Staff	No.
1	GC-1 & 2	Prof. Eng. IV or above	2
		Ass. Eng. IV or above	1
		Ass. Eng. III or above	1
		Eng. Aide III or above	1
		Eng. Aide II or above	2
1	GC-3 & 4	Prof. Eng. III or above	1
		Ass. Eng. III or above	1
		Ass. Eng. II or above	1
		Eng. Aide II or above	1
		Eng. Aide I or above	1
3	GC-5	Prof. Eng. II or above	1
		Ass. Eng. II or above	1
		Ass. Eng. I or above	1
		Eng. Aide I or above	2
	BC-1 & 2	Prof. Eng. IV or above	1
		Ass. Eng. IV or above	2
	RC-1 & 2	Eng. Aide II or above	2
		Eng. Aide II or above	1
5	BC-3 & 4 or RC-3 & 4	Prof. Eng. III or above	1
		Ass. Eng. III or above	1
		Eng. Aide II or above	1
		Eng. Aide I or above	1
6	(BC,RC) -5	Associate Eng. II or above	1
		Engineering Aide I or above	
7	(GC,BC,RC) -6	Associate Eng. II or above	1
		Graduate Eng. Aide	1
8	(GC, BC, RC) -7	Eng. Aide I or above	1
		Graduate Eng. Aide or above	1
9	(GC, BC, RC) -8	Engineering Aide I or above	1

N.B:- For Building contractors from Grade 1 up to 4 the professional Engineer can be substituted by professional Architects.

29. Substitution Rules for Qualification Requirement

Requirements under section 28 (.3) above may alternatively be considered using the following substitution guide.

- 1) Professional Engineer I - Associate Engineer IV
- 2) Associate Engineer II - Engineering Aide VI
- 3) Engineering Aide I- Graduate Associate Engineer + 4 years of relevant experience or construction superintendent + 15 years of relevant experience.

30 Financial and Equipment Requirement

- 1) An applicant for registration as a contractor under this Directives shall submit;
 - a/ Records of past performance and audited statement of accounts.
 - b/ Number, type and capacity of equipment.
- 2) The minimum number of equipment required for general contractors registered in grades 1 to 10 is shown in SCHEDULE 2 of this guideline.
- 3) The minimum number of equipment required for building contractors registered in grades 1 to 10 is shown in SCHEDULE 3 of this guideline.
- 4) The minimum number of equipment required for road contractors registered in grades 1 to 10 is shown in SCHEDULE 4 of this guideline
- 5) The minimum number of equipment required for specialized contractors registered under sub – categories grade 1 to 6 are shown in SCHEDULE 5 of this guideline.
- 6) An applicant for registration as a contractor under this directives shall be evaluated to grade and category to which he qualifies based on the equipment ownership or equipment and capital or capital he owned.

31. Variation of Categories and Grades

- 1) Subject to the approval of the Minister, the committee may at any time upon application being made to it or on its own initiative vary the category or grade in which a contractor is registered, if it is of the opinion that having examined the

financial, experience, staff and other resources or quality of performance of the contractor, such a variation should be made.

- 2) Where a variation made under sub article 31 (1) of this Directive amounts to a down grading, the committee shall before reaching its final decision, follow the procedure laid down in part 1 of this Directives in respect to article 14 hearing.
- 3) Upon the variation of the category or grade in which a contractor is registered, the contractor shall cease to be registered in that previous category and grade and shall not carry on business as a contractor registered in that category or grade but may carry on business as a contractor in the new category and grade in which he or she is registered.
- 4) Existing contractors may apply for Grade and Category change only once in a Fiscal Year provided that they are able to meet fully all requirements set forth in these guidelines.

32. Registration and Renewal Fees for Contractors in all categories

Grades	Registration Fees/ Birr	Renewal Fees/ Birr
1	5000.00	2500.00
2	4750.00	2375.00
3	4400.00	2200.00
4	3300.00	1600.00
5	2200.00	1100.00
6	1500.00	750.00
7	1200.00	600.00
8	1050.00	525.00
9	1000.00	500.00
10	500.00	250.00

33 Registration and Renewal Fees for An individuals and a group of individuals

- 1) An individuals or a group of individuals may register with the ministry as an expertise for renting construction equipment, if they are able to provide reliable repair facilities and the necessary spare parts;

2) The registration and renewal fees will be as follows;

Value of equipment Owned (Birr)	Registration Fees/ Birr	Renewal Fees/ Birr
Above 20,000,000	5000.00	2500.00
15,000,001 - 20,000,000	4500.00	2250.00
10,000,001 - 15,000,000	4000.00	2000.00
5,000,001 - 10,000,000	3000.00	1500.00
2,500,001 - 5,000,000	2000.00	1000.00
1,000,001 - 2,500,000	1000.00	500.00
500,001 - 1,000,000	500.00	250.00
250000 - 500000	300.00	150.00

34. Effective Date

These Directives shall inter into force as of Hamle 1,2005 EC.

Mekuria Haile
Ministry of Urban Development and Construction
Minister

SCHEDULE 1
Professional Title Identification

TITLE	SERVICE YEAR	QUALIFICATION
Graduate Engineering Aide	Up to 7 Years Experience	Diploma from Technical or other similar institution
Engineering Aide I	7 Years Experience	
Engineering Aide II	9 Years Experience	
Engineering Aide III	11 Years Experience	
Engineering Aide IV	13 Years Experience	
Engineering Aide V	15 Years Experience	
Engineering Aide VI	17 Years Experience	
Graduate Associate Engineer	Up to 5 Years Experience	Diploma from University in civil Eng. Or other related fields.
Associate Engineer I	5 Years Experience	
Associate Engineer II	7 Years Experience	
Associate Engineer III	9 Years Experience	
Associate Engineer IV	11 Years Experience	
Associate Engineer V	13 Years Experience	
Associate Engineer VI	15 Years Experience	
Associate Engineer VII	17 Years Experience	
Graduate Engineer	up to 5 Years Experience	Bsc in Civil Engineer or other related fields
Professional Engineer I	5 Years Experience	
Professional Engineer II	7 Years Experience	
Professional Engineer III	9 Years Experience	
Professional Engineer IV	11 Years Experience	
Professional Engineer V	13 Years Experience	
Professional Engineer VI	15 Years Experience	
Professional Engineer VII	17 Years Experience	
Graduate Architects)	Up to 5 Years Experience	BSC in Architects or in other related fields.
Professional Architects I	5 Years Experience	
Professional Architects II	7 Years Experience	
Professional Architects III	9 Years Experience	
Professional Architects IV	11 Years Experience	
Professional Architects V	13 Years Experience	
Professional Architects VI	15 Years Experience	
Professional Architects VII	17 Years Experience	

SCHEDULE - 2
EQUIPMENT REQUIREMENT FOR
REGISTRATION OF GENERAL CONTRACTORS (GC)

Item	EQUIPMENT	GRADES									
		1	2	3	4	5	6	7	8	9	10
1	Dozer 280 - 33 HP	4	3	1							
2	Dozer 210 - 250 HP	1	1	1	1						
3	Crane 25 T	1									
4	Chain Loader 1.25 - 1.75m ³	1									
5	Wheel Loader 2- 2.5 m ³	2	1	1	1						
6	Crusher 30T/hr	2	1								
7	Crusher 5-15T/hr	-	-	1	1	1					
8	Grader 100 - 120HP	2	2	1	1						
9	Excavator	1	1								
10	Sheep Foot Roller 14 - 17 T	1	1								
11	Roller 10T	4	3	1	1						
12	Dump Truck 7m ³	15	10	5	3	2	1				
13	4W Drive	4	3	2	1						
14	Pick Up	3	3	2	2	1	1	1			
15	Concrete Mixer 500-750 lt.	3	2	2	1						
16	Concrete Mixer 250-500 lt.					1	1	1			
17	Dumper 1m ³	2	1								

EQ. CAPITAL BC

GC 1 = 34,000,000

2 = 24,000,000

3 = 11,000,000

4 = 7,000,000

5 = 2,500,000

6 = 900,000

7 = 300,000

SCHEDULE 3

EQUIPMENT REQUIREMENT FOR REGISTRATION OF BUILDING CONTRACTORS (BC)

Item	Equipment	Grade									
		1	2	3	4	5	6	7	8	9	10
1	Loader 2 - 2.5 m ³	2	1	1							
2	Excavator 0.6m ³	1	1								
3	Roller 10 Ton	1	1								
4	Dump truck 7M min	10	10	5	3	2	1				
5	Crane 25T	1									
6	Courier Truck	2									
7	Dumper	4	2	2							
8	Concrete Mixer 500-750 lit	3	2	2	1						
9	Concrete Mixer 250-500 lits.					1	1				
10	Pick-Up	4	2	2	2	1	1	1			
11	Crusher 20Ton/hr	1									
12	Crusher 10 Ton/hr	1									
13	Crusher 5-10 Ton/hr		1	1							
14	Hand Compactor	6	3	2	1	1					

EQ. CAPITAL

- GC 1 = 15,000,000
- 2 = 9,000,000
- 3 = 5,500,000
- 4 = 2,000,000
- 5 = 1,500,000
- 6 = 900,000
- 7 = 100,000



SCHEDULE- 4

EQUIPMENT REQUIREMENT FOR REGISTRATION OF ROAD CONTRACTORS (RC)

S. NO.	EQUIPMENT	QUANTITY					
		1	2	3	4	5	6
1	Dozer 280 - 330HP	3	2	1			
2	Dozer 210 - 250HP	1	1				
3	Wheel Loader 2 - 2.5m ³	1					
4	Chain Loader 1.25 - 2.5m ³	1	1				
5	Crusher 30T/hr	2	1	1	1		
6	Grader 100 - 130HP and above	2	1	1	1		
7	Excavator 0.6m ³	1	1				
8	Sheep Foot Roller 14 - 17 T	1	1				
9	Roller 10 T	3	2	1	1		
10	Dump Truck	15	10	5	3	1	
11	4W Drive	3	2	1			
12	Pick Up	3	3	2	2		

EQ. CAPITAL

- RC 1) = 26,000,000
 2) = 17,000,000
 3) = 8,000,000
 4) = 5,000,000
 5) = 1,000,000
 6) = 600,000

SCHEDULE- 4

EQUIPMENT REQUIREMENT FOR REGISTRATION OF SPECIALIZED CONTRACTORS (SC)

Description	Grades					
	1	2	3	4	5	6
A/ Electro Mechanical						
Pick Up	1	1	1			
Welding Machine	3	2	1	1	1	
Volt meter	2	2	1	1	1	
Line Tester	2	1	1	1	1	
Sand Grinding Machine	3	2	1	1		
Manual Steel Cutting Machine	1	1				
Pully Lift	1	1	1			
Tools set	3	2	1	1	1	1
Office	1	1				
Vice	1	1				
B/ Painting and Decoration						
Pick Up	1					
Circular saw	2	1				
Sawing Machine	2	1	1			
Hand drill Machine	3	2	1	1	1	1
Carpeting tools set	3	3	2	1	1	
Tile cutting Machine	1	1				
Sanding Machine	1	1	1	1	1	1
Office	1	1	1	1	1	1
C/ Sanitary Installation						
Pick Up	1	1				
Pipe thrender	4	3	2	1	1	1
Hand drill Machine	3	2	1	1	1	1
Pipe pressure bearing Machine	1	1	1			
Plumbing tool set	4	3	2	1	1	1
Office	1	1				
D/ WOOD AND METAL WORKS						
Pick-up	2	1	1			
Press Break Machine 4mm	1	1				
Shear Cutting Machine	1	1				
Rolling Machine/for Tubes & Pipes	1					
Spot Welder	1	1				
Circular Saw Machine	1	1	1	1	1	1
Seco Puncher	1	1	1	1	1	1
Bench Grinding Machine	2	2	2	1	1	